



State of Arizona  
Department of Education  
Research and Evaluation

### MEMORANDUM

**TO:** Superintendents, Charter Holders, Principals, and Testing Coordinators  
**FROM:** Anju Kuriakose, Director of Accountability  
**DATE:** August 11, 2011  
**SUBJECT:** A-F Data Update  
(REF: RE11007-E)

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It has come to ADE's attention that there was an error in the student inclusion rules used for the A-F calculations. ADE is correcting the error and is in the process of re-running the calculations now. Please note that as a result, some schools' initial A-F Letter grade determinations may be affected. We expect the corrected data to be available through the Common Logon late Friday, August 12, 2011.

Please review the student level data available to you using the AIMS download application via the common logon. FAY data in the download is from June 30, 2011. The application does not reflect changes that were made after June 30.

Because of the error, districts and charters will now have until 5:00 PM on Tuesday, August 16 to make changes to student data before ADE runs integrity. ADE will give priority to 915 requests for data corrections that will impact A-F calculations. The public release of A-F calculations is expected to be on September 8<sup>th</sup>.

ADE is fully committed to utilizing the most accurate data to calculate school achievement profiles. We thank you for your understanding and assistance to ensure that all school information is accurate and up to date.

We appreciate your attention as well as your ongoing cooperation. Please be sure to share this information with appropriate district and school staff, as necessary.

If you have any questions regarding this information, please contact the ADE Research and Evaluation section at 602-542-5151 or email [achieve@azed.gov](mailto:achieve@azed.gov).

